

SHIPPING AUTHORIZATION FORM FOR PROPERTY

Heffel (the "Auction House") provides professional guidance and assistance to have Property packed, insured and forwarded at the Property Owner's expense and risk pursuant to the Auction House's *Terms and Conditions of Business* and *Property Collection Notice*, as published in the auction sale catalogue and online. The Property Owner is aware and accepts that the Auction House does not operate a full-service fine art packing business and shall provide such assistance for the convenience only of the Property Owner. All packing and shipping services offered by the Auction House must be preceded by a fully completed and signed *Shipping Authorization Form for Property* which releases the Auction House from any liability that may result from damage sustained by the Property during packing and shipping. All such works are packed at the Property Owner's risk and then must be transported by an Auction House approved third-party carrier. Prior to export, works may be subject to the *Cultural Property Export and Import Act (Canada)*, and compliance with the provisions of the said act is the sole responsibility of the Property Owner.

SALE DATE IF APPLICABLE

Please indicate your preferred method of shipping as per the available Auction House *Property Shipping Policies* as published online and available upon request.
All charges are collect for settlement by the Property Owner.

Optional Insurance

Your Property will be insured at either the sale value, high estimated value or appraised value as listed and defined under Insured Value while in transit. Heffel does not insure ceramics, frames or glass. (Please note: works under glass and some ground shipments cannot be insured while in transit.)

- No, I do not require insurance for the Property listed on this form. (I accept full responsibility for any loss or damage to the Property while in transit.)

Packing Options

- Soft Packed Hard Packed

Shipping Carrier Options

Consolidated Ground Shipment (when available) to:

- Heffel Vancouver Heffel Montreal
 Heffel Toronto Heffel Calgary

Or

By Auction House Approved Third-Party Carrier:

- FedEx Other _____

CARRIER ACCOUNT NUMBER

Shipping Quotation

- Yes, please send me a quotation for the shipping options selected above.
 No shipping quotation necessary, please forward the Property as indicated above. (Please note: packing charges will apply in addition to shipping charges.)

PROPERTY OWNER'S NAME

SHIPPING ADDRESS

CITY PROVINCE, COUNTRY

POSTAL CODE E-MAIL ADDRESS

RESIDENCE TELEPHONE BUSINESS TELEPHONE

FAX CELLULAR

CREDIT CARD NUMBER EXPIRY DATE

SOCIAL SECURITY NUMBER FOR U.S. CUSTOMS (U.S. RESIDENTS ONLY)

Lot Number and/or Property Description in numerical order	artist / title	Insured value
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1 _____

2 _____

3 _____

4 _____

Authorization for Collection

- The Property will be collected on my behalf

INDIVIDUAL OR COMPANY TO COLLECT ON MY BEHALF

DATE OF COLLECTION/PICKUP

SIGNED WITH AGREEMENT TO THE ABOVE DATE

HEFFEL FINE ART AUCTION HOUSE

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